

**Stafford Borough Council
Environment Portfolio
Fees and Charges 2025/26**

BEREAVEMENT SERVICES

£ - p VAT Notes

STAFFORD CREMATORIUM

Cremation Fee

(a) Adult)				<u>Cremation Fee</u>
(b) Environmental Levy)	910.00	E		<i>The fee includes the use of the chapel, waiting room, Medical Referee's fee, use of the music engine, certificate of cremation, the scattering of the cremated remains within the area designated as the gardens of remembrance (should the applicant wish to witness the scattering an additional fee is required) and all attendance after the coffin is placed on the catafalque.</i>
(c) Child up to 12 months of age		278.00	E		
(d) Child 12 months to 16 years		572.00	E		
(e) Witnessed scattering		45.00	E		
(f) Direct Cremation Charge (The fee is inclusive of the current environment fee. Services must be booked on or before 9.30am, no mourners in attendance, no organist is supplied and an option to use the media/music system available. 15 minute service times)		375.00	E		<i>All cremations include environmental levy fee (c) and (d) The identified costs for children are not paid by family, however, SBC claims for the cost shown in Fees and Charges directly through the Governments Children's Funeral Fund for England. More information can be found at: www.gov.uk/child-funeral-costs</i>
(g) Surcharge for Saturday		650.00	E		
(h) Special Cremation		129.00	E		
(i) Late arrival fee - Funeral Director This is a fee payable by the Funeral Director for arrival after the designated time and service exceeding the designated time		67.00	E		
(j) Early Morning Cremation Service between 08:30 and 09:30, 30 minute service times Media/music system available with mourners in attendance		565.00	E		<u>Regulation 16 of the Cremation Regulations 2008 provides as follows</u>
(k) Additional time for a service in the chapel This price is for double the normal service time		124.00	E		<i>After the cremation of the remains of a deceased person the cremated remains shall be given into the charge of the person who applied for the cremation if they so desire. If not they shall be retained by the Cremation Authority and, in the absence of any special arrangements for their final disposal, will be interred in a burial ground or in land adjoining the crematorium reserved for the burial of the cremated remains or shall be scattered thereon. In the case of cremated remains left temporarily in the charge of the Cremation Authority and not removed within a reasonable time, a fortnights notice shall be given to the person who applied for the cremation before the remains are interred or scattered.</i>

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BEREAVEMENT SERVICES continued... £ - p VAT Notes

STAFFORD CREMATORIUM continued..

Fee for Burial of Cremated Remains

			<u>Fee for the Burial of Cremated Remains</u>
Tixall Road Cemetery			<i>There are specific areas set aside for the</i>
(a) Exclusive right of burial (Two Caskets)	750.00	E	<i>burial of cremated remains at Tixall Road,</i>
(b) Replacement of memorial tablet and first four lines of inscription for 75 years	185.00	S	<i>Eccleshall Road and Stone Cemeteries.</i>
(c) Purchase of memorial tablet on Gazebo Garden plot and first four lines of inscription for 75 years	815.00	S	<i>These are family plots which can contain up</i>
(d) Each extra line of inscription	31.00	S	<i>to four cremated remains interments. The fee</i>
(e) Cover slab for flower container	72.00	S	<i>is for the purchase of the grave only and does</i>
(f) Black granite vase	180.00	S	<i>not include any monumental works or the cost</i>
(g) Inscription on vase (per letter)	2.55	S	<i>of the actual interments</i>
(h) Replacement vase tin	11.30	S	
(i) Blank plaque in Rowan Garden	77.50	S	
(j) Crests/Motifs	62.00	S	
(k) Photo plaque	198.50	S	
(l) Replacement Plaque on the Gazebo Garden incl the first four lines of inscription	400.00	S	
(m) Repaint or gilding of existing plaque	46.50	S	
 Tixall Road, Eccleshall Road & Stone Cemeteries			
(a) Exclusive right of burial (Four Caskets)	1,080.00	E	
 Burial Only			
(a) Interment Fee	412.00	E	

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BEREAVEMENT SERVICES continued...	£ - p	VAT	<u>Notes</u>
STAFFORD CREMATORIUM continued..			
<i><u>Assistance with the Cremation Fee</u></i>			
<i>In cases of hardship, the Council has resolved to assist those individuals responsible for the payment of cremation fees to Stafford Borough Council. These are individuals who fall into the poverty trap outside the eligibility for state qualifying benefits and those in low income groups who have been removed in recent years from being eligible for state benefits and funeral costs. The Citizens Advice Bureau has therefore agreed to undertake an assessment of any individual referred to the organisation who might find it difficult to pay for cremation fees. If after considering various methods of financial support, such as from the Social Fund and/or charitable organisations, there is no available assistance, and in the opinion of the Citizens Advice Bureau the cremation fees are causing considerable financial hardship, then all the relevant information will be passed on to the Council. On consideration of the circumstances and at the discretion of both the Head of Operations & the S151 Officer and Deputy Chief Executive the Council will assist the individual by a reduction of £80 on the cremation fee</i>			
Containers			
(a) Caskets	87.50	E	
(b) Polytainer and bag or box	25.70	E	
(c) Scatter tube-Large	10.80	E	
(d) Scatter tube-medium & small	7.20	E	
(e) Posting of cremated remains in polytainer including packing and 24hr special delivery postage cost	at cost	E	
(f) Keepsake Urns	25.75	E	
(g) Large Keepsake Urns	103.00	E	
(h) Token Amount of Cremated Remains	5.00		
Books of Remembrance			
(a) 2 line entry (minimum)	66.00	S	
(b) 5 line entry	134.00	S	
(c) 8 line entry	211.00	S	
(d) Memorial Cards - incl. 2 line entry	16.50	S	
(e) Miniature Book - incl. 2 line entry	77.50	S	
(f) Each additional line	3.10	S	
(g) Additional designs i.e. crests, badges, flowers etc.	59.00	S	
(h) Token entries	13.50	S	
Digital Book			
(a) First viewing card	25.30	S	
(b) Additional cards	21.50	S	
(c) Additional entry to an existing card	16.50	S	
(d) Each additional memorial screen up to a maximum of four	60.00	S	
Personal Digital Memorial Tablet	97.60	S	
Recordia Panels - Per Inscription			
(a) For a period of 5 years	206.00	S	
(b) Renewal fee for a further 5 years	103.00	S	
(c) Double panel for a 5 year period	361.50	S	
(d) Renewal fee for a further 5 years	180.00	S	
(e) Additional designs i.e. crests, badges, flowers etc.	51.50	S	

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STAFFORD CREMATORIUM continued...			
Dovecote Memorial			
(a) For a period of 7 years	515.00	S	
(b) Renewal fee for a further 7 years	258.00	S	
(c) Replacement plaque	103.00	S	
Memorial Seats - Existing Seats Only			
Rotunda Style			
(a) For a 10 year period	710.00	S	
(b) Renewal fee for a further 10 years	355.00	S	
(c) Additional Plaque	174.00	S	
Bench Style			
(a) For a 10 year period	1,360.00	S	
(b) Renewal fee for a further 10 years	670.00	S	
(c) Additional Plaque	200.00	S	
Memorial Trees - Existing Trees Only			
(a) Replacement plaque	98.00	S	
(b) Renewal fee for further 25 years	615.00	S	
(c) Renewal fee for a further 10 years	360.00	S	
Memorial Tree with Biodegradable Urn			
(a) Biodegradable urn containing cremated remains	265.00	S	
Baby Memorial Wall			
(a) For a period of 10 years	247.00	S	
(b) Renewal fee for a further 10 years	124.00	S	
(c) Replacement plaque	77.50	S	
Sanctum			
(a) Purchase price	1,200.00	S	
(b) Additional lease per annum	33.00	S	
(c) Additional inscription per letter	2.55	S	
(d) Witness placing within	46.00	S	
Scattering of Remains From Other Crematoria	67.00	E	

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BEREAVEMENT SERVICES continued... STAFFORD AND STONE CEMETERIES	£ - p	VAT	<u>Notes</u>
			<u>Stafford and Stone Cemeteries</u>
Purchase of exclusive right of burial in an earthen grave (6ft 6ins x 4ft) for a period of 75 years	1,580.00	NB	<i>The fees, payments and sums payable for all the cemeteries services apply only to those residing in the Stafford Borough area. For those not resident in the Borough the fee is multiplied by two and a half. Single fees apply if an elderly person dies outside the Borough within two years of leaving.</i>
Purchase of exclusive right of burial in a preformed earthen grave at Eccleshall Road Cemetery (7ft x 3ft 6ins) for a period of 75 years	2,040.00	NB	<i>There is limited availability of Eccleshall Road and Stone Cemeteries.</i>
Purchase of exclusive right of burial in a walled grave (8ft x 4ft) for a period of 75 years	1,580.00	NB	
Supply and fix of brickwork at above	at cost	NB	
Purchase of the exclusive right of burial in a double woodland burial plot inclusive of the first interment and tree	1,580.00	NB	
Purchase of the exclusive right of burial in a single woodland burial plot inclusive of the first interment and tree	1,420.00	NB	
Purchase of the exclusive right of burial within the Rainbow Garden	950.00	NB	
Premium Charge for any Purchased In Reserve Grave	680.00	NB	<i>The additional fee payable where a grave is pre purchased and any subsequent interment is not imminent.</i>
Shoring timber for Grave Excavation	225.00		
Transfer of Exclusive Right of Burial	87.50	NB	
Transfer of Above to Spouse	no charge	-	
Short Notice Fee	56.65	NB	
where notice given for a burial does not comply with the 48 hours notice rule			
Late Arrival Fee - Funeral Director	62.00	NB	<i>This is a fee payable by the Funeral Director for arrival after the designated time.</i>
Use of Chapel for Burial Services (including the use of the organ)	124.00	NB	
Saturday Funerals	655.00	NB	
surcharge for funerals held on a Saturday			

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BEREAVEMENT SERVICES continued...	£ - p	VAT	<u>Notes</u>
STAFFORD AND STONE CEMETERIES continued...			
Sound Recording of Service onto CD (outsourced)	51.50	S	
DVD/Blu-Ray/USB Stick Service Recording	59.50	S	
Live Link (Web casting)	66.00	S	
Use of Screen for Display of Photographs/ Videos Throughout the Service			
(a) Single photograph	13.40	S	<i>Single photo displayed on the TV.</i>
(b) Simple slideshow	43.50	S	<i>A slideshow run on a loop on the TV.</i>
(c) Professional photo tribute	83.50	S	<i>Video/still photo tribute displayed on the TV.</i>
(d) Family supplied video formatting	21.60	S	<i>Own video can be played on the TV but has to</i>
(e) Tribute Link	10.30	S	<i>be formatted to run on the system.</i>
INTERMENT FEES			
Graves with Exclusive Burial Rights Granted (private grave spaces)			
At a depth not exceeding 5ft.			
(a) Adult	1,160.00	NB	<i>(b) and (c) The identified costs for children are not paid by family, however, SBC claims for the cost shown in Fees and Charges directly through the Governments Children's Funeral Fund for England. More information can be found at:</i>
(b) Child 24 weeks to 9 years (Rainbow Garden)	565.00	NB	
(c) Child 9 years to 18 years	1,160.00	NB	
At a depth not exceeding 7ft.			
(a) Adult	1,235.00	NB	<i>can be found at:</i> www.gov.uk/child-funeral-costs
(b) Child 24 weeks to 9 years (Rainbow Garden)	610.00	NB	
(c) Child 9 years to 18 years	1,235.00	NB	
Graves with no Exclusive Burial Rights Granted (common unpurchased grave spaces)			
(a) Adult	1,235.00	NB	
(b) Child 24 weeks to 9 years (Rainbow Garden)	980.00	NB	
(c) Child 9 years to 18 years	1,235.00	NB	
Burial in a Walled Grave or Vault	330.00	NB	

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BEREAVEMENT SERVICES continued...	£ - p	VAT	<u>Notes</u>
STAFFORD AND STONE CEMETERIES continued...			<u>Graves with no Exclusive Burial Rights Granted (common unpurchased grave spaces)</u>
Right to Erect the following:-			<i>The Borough Council has a statutory obligation obligation to provide public (unpurchased, common) grave spaces in its cemeteries and the use of wooden coffins would only be allowed. It should also be understood that as the exclusive right of burial in these public grave spaces is vested with the Borough Council, these grave spaces may be re-used if required at a future date. Likewise any memorial that has been erected will be removed unless the Exclusive Right to Erect a Memorial has been purchased from the Council.</i>
Headstones			
(a) Not exceeding 2ft 6ins in height	206.00	NB	
(b) Exceeding 2ft 6ins but not more than 4ft in height	238.00	NB	
Kerbstones or Border Sets (Eccleshall Rd and Stone cemetery) enclosing a space not exceeding 6ft 6ins by 3ft.	206.00	NB	
Plaque, Vase, Tablet or Monument in the Form of a Reclining Cross permitted only at Eccleshall Road and Stone cemetery and then if within an existing kerb set	72.00	NB	<i>The Right to Erect any monument or gravestone will be for an initial period of 30 years after which time an additional payment will be required. The fee will cover checking that the initial erection of the memorial is in accordance with appropriate procedures and the subsequent inspections thereafter.</i>
Additional Inscriptions	51.50	NB	
Searches and Extracts			
Fees for searches of the Registers and for copies and extracts taken :			
(a) Each search covering a period of more than one year	34.00	NB	
(b) Each certified copy of an entry of burial as per the register	15.50	S	
Exhumation			
Disinterment cremated remains	510.00	S	
Disinterment Full Earthen			
(a) 5 Feet depth	1,875.00	S	
(b) 7 Feet depth	1,875.00	S	
Grave Maintenance - per annum			<i>In partnership with Hearts and Flowers, the service is aimed at the infirm or for people who live a distance from the Crematorium.</i>
(a) Gold	206.00	S	
(b) Silver	133.00	S	<i>For further details please contact the Crematorium.</i>
(c) Bronze	102.00	S	